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MEMORANDUM FOR: Deputy Director for Plans  
Deputy Director for Intelligence

SUBJECT : Data Processing Personnel Problem

1. The rapidly increasing demand for computer people throughout the country is being reflected within the Agency in high turnover rates and recruiting difficulties. I have reviewed some of the problems with the *(Still out)* DD/S&T in terms of the Office of Computer Services but recognize that this is but a part of the Agency's total involvement in the use of computers for data processing, information storage and retrieval, and computational work. I believe that there may be a benefit in attacking the personnel problem on an Agency-wide basis. With your assistance I should like, therefore, to set up a small committee to pull together an analysis of the numbers, kinds, and qualifications of those presently on board and the requirements unfilled or anticipated, and to suggest possible ways of improving our personnel capability.

2. I have asked the Director of Personnel to make Mr.  available to act as Chairman of such a group and would like to ask you to provide a single representative of your Directorate as a whole with, if you should so desire, an additional representative of the Records Integration Division in the case of the DDP and NPIC in the case of DDI, to work on this

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problem. I have no desire to prejudge the results, but I should like at least to have some preliminary findings available in time to be used in the upcoming recruiting season should special efforts in this field be found necessary. Consequently, an early reply would be appreciated.

R. L. Bannerman  
Deputy Director  
for Support

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